

# Welcome to TKV!

Tan Kap Vini - 2020-2021

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## Tan Kap Vini

*Welcome to Tan Kap Vini (TKV)! We are an on-campus community of students with a heart for supporting foster families in Charlotte. If you're looking at this booklet it means you're ready to become a part of the team. This booklet includes information about TKV, the work we do, our partners, and how to get involved. We're excited to welcome you to the team!*

### **What is TKV?**

TKV is a student organization that serves Foster Families in the Charlotte community. We work with the community to provide educational support to Families. Our primary partnerships include the Foster Care agency, Elon Homes & Schools, and the NC Foster Families. Our programs include weekly, one-on-one tutoring, foster parent educational workshops, and fundraising and awareness-raising events. As an organization we have three main objectives:

1. Building academic skills
  2. Building parent knowledge and access to resources
  3. Building relationships
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As a part of TKV you will be exposed to a community of like-minded individuals, working together to better serve Foster Families in Charlotte. Together, we believe we can work to create lasting relationships and meaningful educational experiences for Foster Children.

### **How Did TKV Get Started?**

Tan Kap Vini (TKV) is Haitian Creole for “looking into a child’s future.” We began as an international organization working an orphanage in Haiti named Zanmi Beni. We worked with faculty partners to create an education program that would teach English to the kids at the orphanage and connect them to opportunities to study in the US. Sadly, this partnership fell through. However, not before we had created the organization and given it its name.

Once we were no longer able to partner with Zanmi Beni, we started looking into our own community to see if there was a need we could fill. That is how we found Elon Homes and Schools and the high need for tutoring services geared towards Foster Children. Since then, we’ve been growing quickly and improving our organization each year. Our goal is to provide better resources and services for our families!

# How Can I Get Involved?

## How To Join TKV

Are you ready to become a part of TKV?! Here's what you'll need to do!

1. Read through this packet and get a feel on how you can join as a member or a tutor!
2. Read and complete the Membership form (Page 12) or go to our website: [www.tankapvini.com](http://www.tankapvini.com) to fill out a virtual form under the "Membership" tab
3. Pay your one-time member dues of \$10
4. Choose a track! (Tutor or Member)
5. Submit a Background Check and Minor Policy Form to tankapvini@gmail.com

Once you're a member of TKV, you get to choose which of our two key positions you'd like to have: Tutor (Regular or Reserve) or Member.

### *Important Due Dates:*

**September 19** - New Member Forms/MoU Due to Secretary

**September 19** - Membership Dues Payment

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# Become a TKV Member

## What is a TKV Member?

Being involved with TKV can happen in various ways! As a Member, you are present at all of our general meetings to gain more insight on Foster Care, give valuable input and opinions on fundraising ideas, events, etc.

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# Become a TKV Tutor!

Tutoring with TKV is an opportunity to work one-on-one with a Foster Child to help improve their academic skills as well as to develop a meaningful relationship. You will be paired with one child (Learner) throughout your time as a TKV tutor at either our Elon Homes & Schools location, or our UNCC location.

Being a Tutor requires a consistent, weekly commitment. As a tutor to a Foster Child, you are being depended on to be a constant, reliable presence in these children's lives, something that is vitally important in the ever-changing life many of these children are experiencing. The job of our Tutors is to provide empowerment, stability, and care to all of our Learners.

## **Ready to Become a TKV Tutor? Follow these steps!**

1. Complete an online Tutor Application ASAP!  
(Link: <https://docs.google.com/forms/d/e/1FAIpQLSf-VEhC4znYvUCR3qi9RdVC6sfDrdyaw7T5LhRSKRhu5Esm8A/viewform>)
2. Attend a MANDATORY Tutor Training session
3. Receive the name and information of your Learner from your assigned Tutoring Co-Chair
4. Start tutoring!



# What is a Reserve and a Regular Tutor?

## What is the difference between becoming a Reserve and a Regular tutor?

- **Regular Tutor**

A regular tutor is someone who is able to commit to a weekly tutoring session based on their selected availability (Tuesdays or Saturdays). They will be assigned to a learner based on their preference from their tutor application. Regular tutors are expected to interact, engage, and develop a bond between their learner and their learner's parent. Interacting is very important since we want to provide the best quality service and experience.

- **Reserve Tutor**

A reserve tutor is someone that cannot commit to a weekly tutoring session, but would still like to be involved with a learner throughout the semester. A reserve tutor is contacted in advance when a regular tutor cannot make it to a tutoring session through email. The reserve tutor can respond based on their availability to come out and tutor the learner. Reserve tutors are essential to our program as their can sometimes be unforeseen events that can leave our learners without a proper guidance during their tutoring session. Having a friendly face and support will help our learners feel warm and confident over time.



# Okay, I've Joined TKV. Now What?

*In the last section of this booklet are extra resources for you to have. There is a Schedule of events for the semester, a list of our Executive Board (as well as new positions opening soon), Volunteering Information, Program Policies, and much more! Please take the time to read through these, mark all dates, and note all policies.*

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# Fall 2018 Schedule\*

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<u>Date</u>	<u>Time</u>	<u>What</u>	<u>Where</u>
9/04	5:30 - 6:30	First Official TKV Meeting	Friday 122
9/05	6:30 - 7:30	Tutor Training	Atkins 143
9/11	5:30 - 6:30	Tuesday Tutoring Begins!	Elon Homes
9/15	1:30 - 2:30	Saturday Tutoring Begins!	COED 065
9/19	5:30 - 6:30	TKV Meeting	TBA
9/26	5:30 - 6:30	TKV Meeting	TBA
10/6	FALL BREAK	No Saturday Tutoring	----
10/9	FALL BREAK	No Tuesday Tutoring---	
10/17	5:30 - 6:30	TKV Meeting	TBA
10/26	6:00 - 10:00	Parent's Night Out	Elon Homes
11/7	5:30 - 6:30	TKV Meeting	TBA
11/20	THANKSGIVING	No Tuesday Tutoring----	
11/24	THANKSGIVING	No Saturday Tutoring	----
11/28	5:30 - 6:30	TKV Meeting	TBA

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# Meet the Exec Board!s



Maria Cruzat: President



Nikitha Lanka: Vice President



Ryan Croat: Vice President



Emily Brandt: Secretary



Jocelyn Yang: Treasurer



Jenny Huynh: Tutoring Co-Chair



Anastasia Clark: Tutoring Co-Chair



Shawn Hicks: Lead Tutor



Morgan Low: Lead Tutor

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Or follow this link to complete the Membership Form online:

<https://docs.google.com/forms/d/e/1FAIpQLSfjQXARUZ9c7ImXQsLn3HeCwUgcLmDhKTJb6olwQOaAOIE4uQ/viewform>

# End of Year Events

At the end of our year, we will have a celebration of all of our Learners and the work we've accomplished! As an organization, we will all be fundraising towards our **\$1000 goal** for the Big Event. Reserve and Regular Tutors will work together to volunteer at fundraising events, spread the word about TKV and the students we serve, and put together an incredible celebration.



We are hoping to have this at a park in Charlotte in the early afternoon. We are looking for an event space that can best suit both parents and children. For the rest, we need your help!

**Fundraising:** We will have creative fun events like Rent-a-Puppy to help raise funds for our huge event! Participation matters! Please help out if you can!

**Awareness:** As we follow up with our fundraising events, we are also spreading awareness about our local foster community in Charlotte!

**Superlatives:** As tutors we are constantly engaging with our learners and their parents. At the big event, we want to recognize their achievements by giving them a personal and academic superlatives! Please consider your learner's strengths as the year progress!

**Volunteers:** We will have a space rented and need lots of volunteers to help with the preparation, food, etc. You can get involved by being a part of our Big Event Committee! Please leave this date open to help out!

# TKV Meetings & Emails

All TKV Meetings for the semester have been marked on your Fall Schedule. ***These are required for all members of TKV.*** We will have 5 TKV meetings. Members will be required to attend at least 4 of these meeting. If you are unable to attend these mandatory meetings due to a schedule conflict, please let us know in advance if you will miss a meeting. You will need to contact us via email so that we can provide you with the information you missed. ***You must respond to this email with feedback and one question.*** During these meetings, we will be bringing in speakers to support you all and enhance the tutoring program. These topics include how to work with children in high poverty, what it's like living in Foster Care, diversity, how to actively work with a child, etc. The topics will vary widely as to be tailored to what will best serve you all as tutors. We want to respect the time of our speakers as well as your time as a tutor, so please plan on attending all the meetings.

Communication is very important in order to provide the best outcome. Please be sure to read all emails and other forms of communication sent to you and respond as promptly and as necessary.

